



## **THE CRANE ASSOCIATION PROJECT OF THE YEAR AWARD**

The Crane Association of New Zealand, generously sponsored by UDC Finance Ltd, again wish to recognise excellence and innovation in the New Zealand crane industry. The award is competed for by members of the Crane Association and presented at the Annual Conference. This award (*a single category*) is made for outstanding merit in either a completed project or a completed section of a larger project.

The winner will receive two prizes

- A bronze stylised crane hook mounted on a wooden base with a small brass plate with the company name inscribed on it. This prize is held by the winner for 12 months and then returned to the Crane Association.
- A certificate signed by the chair of the judging panel and the President of the Crane Association.

### **MERIT CERTIFICATE CAN ALSO BE AWARDED**

The judging panel may also at its discretion award up to one merit certificate. This is awarded only in cases where the panel consider that exceptional circumstances warrant the awarding of a merit certificate. The recipient of a merit certificate will receive a framed certificate signed by the chair of the judging panel and the Crane Association President.

### **WHAT CRANE PROJECTS MAY BE ENTERED**

The following rules apply:-

- The project must have been undertaken by a financial member of the Crane Association either alone or in conjunction with another company.
- The project must have been completed between 1<sup>st</sup> April 2011 and 31<sup>st</sup> March 2012.
- The project must be situated in New Zealand.
- More than one project may be entered by any one member. However, the judging panel reserves the right to limit the number of entries from any one member. In the event that the number of entries is limited, the member company will decide which entry(ies) shall be withdrawn. The judging panel's decision to limit the number of entries is final. Any entry fee paid in respect of any withdrawal will be refunded.

## HOW IS A PROJECT ENTERED?

There are three steps to follow:-

- Notification of intention to enter to be sent by 1<sup>st</sup> March 2012 to:  
Crane Association of New Zealand (Inc)  
P O Box 25 156  
Panama Street  
WELLINGTON 6146  
Email: info@cranes.org.nz

**NOTE:** This notification does not commit you to entering.

- Confirm (or withdraw) your initial entry in writing and forward your entry fee by cheque, made payable to the Crane Association by 31<sup>st</sup> March 2012.
- Forward (by hand, courier or registered post) your written submissions and any supporting material to the Crane Association by 30<sup>th</sup> April 2012. This can include a video but photographs are acceptable.

Your initial notification, confirmation/withdrawal and submissions will each be acknowledged in writing.

## ENTRY FEES

The entry fee of \$50 (which is non-refundable except where the judging panel decides to limit your number of entries) is payable with your confirmation entry by 31<sup>st</sup> March 2012.

## WHAT SUPPORTING MATERIAL IS REQUIRED

The entrant must provide the following material in support of each entry to be received **no later than 30<sup>th</sup> April 2012**. Full job description to enable each project to be evaluated without site inspection.

- Two copies of a written submission on the project in a single binder or folder of not larger than A4 size. The written submission should:-
- Briefly describe the project.
- Set out (in order of importance as judged by the company) the particular demands on the entrant which made the achievements on the project such as to warrant consideration for an award.
- Describe the performance achieved in respect of each of the judging criteria.
- Be supported by any relevant plans, diagrams, graphs or photographs.
- Two photographs (including one large A4 size) of the project for publicity purposes.
- A video (if you wish) of the project during and after its completion.

The Crane Association reserves the right to use any of the supporting information supplied, unless the entrant has advised in writing that the material cannot be published. This information will be used for publicity purposes in the *Hoist* newsletter, *Contractor* magazine and any other appropriate publication.

## HOW ARE THE AWARDS JUDGED?

### *The judging panel:*

The awards are judged by a judging panel who are appointed annually by the Crane Association Executive Council. The judges are people drawn from industry who have a significant record of achievement and who command respect. All judges will not necessarily come from within the crane industry.

## THE JUDGING INSPECTION

Judging will take place during June 2012.

## THE JUDGING CRITERIA

The judging panel assesses each entry on the basis of seven criteria. Entrants should ensure that their supporting written submissions address each of these criteria. The judging criteria are as follows and will be marked out of the number shown:

### **Project Methods**

- |                                  |   |                 |
|----------------------------------|---|-----------------|
| • <i>resources utilised</i>      | 5 |                 |
| • <i>efficiency of operation</i> | 5 |                 |
| • <i>innovative techniques</i>   | 5 | <i>Total 15</i> |

### **Customer Satisfaction**

- |                                   |   |                 |
|-----------------------------------|---|-----------------|
| • <i>client</i>                   | 7 |                 |
| • <i>public (if applicable)</i>   | } |                 |
| • <i>other interested parties</i> | } | <i>Total 10</i> |

### **Human Relations**

- |                               |   |                 |
|-------------------------------|---|-----------------|
| • <i>teamwork</i>             | } |                 |
| • <i>industrial relations</i> | } | 4               |
| • <i>training</i>             | } |                 |
| • <i>health &amp; safety</i>  | } | 4               |
| • <i>“partnering”</i>         | 2 | <i>Total 10</i> |

### **Planning & Control**

- |                                   |   |                 |
|-----------------------------------|---|-----------------|
| • <i>quality of work</i>          | 3 |                 |
| • <i>quality assurance</i>        | 3 |                 |
| • <i>financial controls</i>       | 3 |                 |
| • <i>engineering controls</i>     | 3 |                 |
| • <i>contract time management</i> | 3 | <i>Total 15</i> |

### **Presentation of Entry**

- |                             |   |                 |
|-----------------------------|---|-----------------|
| • <i>written submission</i> | } |                 |
| • <i>presentation</i>       | } |                 |
| • <i>photographs</i>        | } | <i>Total 10</i> |

**Risk**

• <i>design complexity</i>	5	
• <i>technical complexity</i>	5	
• <i>contract period</i>	4	
• <i>contract conditions</i>	3	
• <i>previous experience</i>	3	<i>Total 20</i>

**Site conditions**

• <i>environmental factors</i>	4	
• <i>physical difficulties</i>	4	
• <i>location and logistics</i>	4	
• <i>climatic and ground conditions</i>	4	
• <i>cost savings, if any</i>	4	<i>Total 20</i>

**THE JUDGING DECISION**

At the conclusion of the judging, the chair communicates the judging panel's decisions to the Crane Association President advising, in writing:

- The winner of the award
- The recipient of any merit certificate and the reasons why it is to be awarded.
- Any general comments and any recommendations for changes to the rules.

The judging panel's decisions will not be disclosed until presentation at the Crane Associations Conference. The judging panel's decision is final and is not subject to any review.

**HOW ARE THE AWARDS MADE?**

Presentation of the award is at the Annual Conference of the Crane Association.

The Crane Association publicises the awards presentation by issuing a national press release and publishing details of the winning project in the newsletter and *Contractor magazine*.

The 2012 award will be presented at the annual conference dinner on 13<sup>th</sup> July 2012

For further information contact:

The Chief Executive  
Crane Association of New Zealand (Inc)  
P O Box 25 156  
Panama Street  
WELLINGTON 6146  
Email: [info@cranes.org.nz](mailto:info@cranes.org.nz)  
Tel: (04) 473 3558